INFO: February 2007

Seattle University Law Library

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Recommended Citation

Did you know that the summer library renovation necessitated moving over 25,000 linear feet of books? Or that the library now has self-check out service in the Reserve area? Learn about developments and changes in the library during the 2005-2006 year by reading the new state of the library report, New Challenges, New Opportunities. Published in January, this report combines text, photos, graphs and internet links to help the law school and university community understand the current state of the library. Many in the library contributed to the report, but particular thanks are owed to Jane Draney, Kara Phillips, and Kerry Fitz-Gerald.

Resources to Find Notices of Upcoming Calls for Papers, Symposia, and Conferences
The law library recently subscribed to PapersInvited, which is a database of calls for papers issued by journal editors, organizations, and other conference organizers. PapersInvited collects announcements from all disciplines, including law, and from domestic, foreign, and international organizations. Users may browse by subject area or register to receive an e-mail of new announcements in their areas of interest.

Although we think PapersInvited, which also provides symposia and conference-related information, is a terrific tool, it is not comprehensive. Three other resources are listed below:

Legal Scholarship Network: LSN’s listing of professional announcements is frequently updated and fairly extensive. Announcements include conferences, competitions, calls for journal and book entries, as well as deadlines for awards, grants, and fellowships. Listings include opportunities in both the United States and abroad.

Chase College of Law: Chase maintains a short list of law school symposia.

New Photography Display: American Justice through Immigrants’ Eyes
Thanks to the American Bar Association, we are currently hosting a travelling exhibit of photographs which depict United States immigration policies from the perspective of people seeking refuge in our country. The exhibit was created by the American Bar Association Commission on Immigration, and features black and white photographs by photojournalist Stephen Rubin. The exhibit includes fifteen photographs accompanied by text describing the circumstances of the persons portrayed in the photographs. The exhibit is enhanced by text that describes the realities of immigration detention. The exhibit will be on display through early April.
Library users tend to be apprehensive when confronted with material in “microformat.” The chance of using this type of archival resource is greater than you might think. Approximately one third of our entire library collection resides in the micromedia room (Room 204 in Reserve). The library’s extensive collection of current and historic legal materials in microfiche and microfilm include large sets of early English and U.S. law reports, Congressional materials, international law documents, periodicals, bar journals, and briefs from the U.S. Supreme Court, Washington State Supreme Court, and the Washington Appellate Court. Two reader-printers are available in the micromedia room that allow users to not only view and copy but also to scan information to a PC. Images scanned to a PC can be used for e-mail, faxes, electronic distribution via the Internet, and inclusion on web sites.

The library’s 200,000 volume equivalent in microformat would require another floor of the library to house if the material existed in paper. As a relatively young collection (the library started in 1972) we continue to purchase new archival material and update supplements for existing collections as necessary. The library recently purchased and installed a new microform cabinet to accommodate a
growth spurt in the micromedia collection. Library staff worked diligently to relocate thousands of fiche to the unit adding needed growth space for the foreseeable future.

New Reference Librarian: Tina Ching

The law library recently welcomed our newest reference librarian, Tina Ching, to Seattle University. Tina received her B.A. from Willamette University in 2001, her J.D. from the University of Oregon School of Law in 2004, and her M.L.I.S. from the University of Washington in 2005.

Before coming to Seattle University, Tina was a reference and electronic services librarian at the Arizona State University Sandra Day O’Connor College of Law Ross-Blakley Law Library in Tempe, Arizona. She also worked at the King County Law Library while attending library school. She is a member of the American Association of Law Libraries (AALL), the Western Pacific Association of Law Libraries (WestPac), and the Law Librarians of Puget Sound (LLOPS).


The American Association of Law Libraries Standing Committee on Lesbian and Gay Issues recently published the above title. This extensive monograph was a
collaborative venture of law librarians across the country, including Stephanie Wilson, who served as an associate editor of the volume.

The volume describes articles, monographs and government documents about sexual orientation and the law published between 1993 and 2005. The bibliography captures literature on a range of issues, including discrimination, family law, health, and gender identity.

To keep the bibliography current, the editors created a database to house periodic updates. Sexual Orientation and the Law: A Research Bibliography of Legal Literature Discussing Gay, Lesbian, Transgender, and Bisexual Persons, Their Rights and Their Families, which allows researchers to search recent annotations, or browse by topic or author. New selections will be annotated and posted on a quarterly basis.

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**Teaching the Millennial Generation**

Building on a presentation first offered at the SU Connects Conference, Kerry Fitz-Gerald presented “The Millennials are Coming: Who are they, what do they want, and should we give it to them?” at a faculty development workshop in October. This hour-long discussion covered the demographics of the newest generation of students, and addressed pedagogical issues related to their unique learning styles. The presentation was videotaped, and is available on the Media Law Video Server.
The law library recently added International Law in Domestic Courts (ILDC), a new online service from Oxford University Press and the University of Amsterdam Center for International Law. This database covers the national treatment of international law issues by domestic courts from over 65 jurisdictions around the world. It begins with cases from 2000. Coverage includes approximately 31 non-Western states with strong representation from Africa and Asia. Value-added features like headnotes and analytical commentary, generous key-passage translations of all non-English decisions, keyword searching, and document full-text in the original language make ILDC an especially versatile resource. Oxford updates the service bimonthly.

You'll find International Law in Domestic Courts listed under the online resources tab in the law library’s Research Portal. It is available off-campus with an SU email login and password.
The Seattle University Law Library’s mission is to “provide the highest quality information resources and services to support the instructional, research and scholarship endeavors of the Seattle University School of Law and the Seattle University community.” To achieve these goals, the Law Library remains committed to anticipating and satisfying the needs of our students, faculty and staff by offering new and enhanced services while providing expanded access to the ever-changing array of information resources.

Each year the law library is presented with new challenges and opportunities. As you will see, this year was no exception. This report is designed to inform and update the law school and university community about relevant developments and changes within the library this past year. In the Highlights section you will find information about some of the more notable events of 2005-2006. The remainder of the report describes the yearly activities of the library’s four main service units (Reference and Research Services; Circulation, Interlibrary Loan & Document Delivery Services; Technical and Acquisitions Services; Administration and Fiscal Operations) and covers library personnel, history and statistics. I hope that you will find the information helpful and as always I welcome your comments and suggestions.

Kristin A. Cheney
Law Library Director
Seattle University School of Law educates ethical lawyers who distinguish themselves through their outstanding professional skills and their dedication to law in the service of justice. Faculty, students and staff form a vibrant, diverse and collaborative community that promotes leadership for a just and humane world. The Law School's commitment to academic distinction is grounded in its Jesuit Catholic tradition – one that encourages open inquiry, thoughtful reflection and concern for personal growth. Innovation, creativity and technological sophistication characterize our rigorous educational program, which prepares lawyers for a wide range of successful and rewarding careers in law, business and public service.

Seattle University Law School Mission Statement
The law library was renovated not once, but twice during the academic year. Although the dual renovations presented significant challenges for library personnel and patrons, they also provided the chance to generate additional student seating, to create administrative office space for the law school and to reconfigure library service areas.

The first renovation took place during spring break 2006 on the third floor of the library. Four rows of shelving were disassembled and thousands of books packed and removed to remote storage to make room for 36 new study carrels.

The second renovation occurred from May through August 2006 on the second floor of the library. Improvements included:

- relocating and reconfiguring the Document Delivery Center to increase accessibility
- renovating the circulation desk and staff workstations to enhance service
- enclosing the Reserve area to increase security of materials
- repositioning the circulation desk to improve sight lines and ability to monitor the library entrance
- centralizing reference librarian offices to improve visibility and facilitate collaborative research and reference services

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Highlights

Second and Third Floor Renovations
Highlights

Managing the library’s collection of over 350,000 volumes and volume equivalents, 73,000 titles and over 50 specific locations required:

- measuring collections and projecting their growth into the future
- drafting new collection layouts and locations
- reprocessing materials and changing location codes and book labels
- shifting and relocating materials throughout the collections to accommodate dislocated materials and to create space for future relocation and growth
- evaluating materials for disposition in the collection
- packing and storing materials in remote storage
- dismantling and reassembling service desks, equipment and offices with minimal disruption to service
- conducting circulation, ILL, document delivery and reference services from temporary quarters
Highlights

<table>
<thead>
<tr>
<th>Library personnel accomplished a number of extraordinary tasks:</th>
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<tbody>
<tr>
<td>• Packing and storing 6,000 volumes in remote storage</td>
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<tr>
<td>• Moving 7,500 books in the Open and Closed Reserve collections to temporary housing on the court level and then relocating them to the second floor</td>
</tr>
<tr>
<td>• Making temporary location notes in 3,300 catalog records</td>
</tr>
<tr>
<td>• Physically relabeling and processing 10,000 volumes in the new Reserve collection</td>
</tr>
<tr>
<td>• Moving 3,500 unbound periodicals to the court level and integrating them into the bound periodical collection</td>
</tr>
<tr>
<td>• Shifting 33,000 volumes in the court level periodical collection to make room for growth</td>
</tr>
<tr>
<td>• Processing 3,200 volumes for withdrawal to create additional space</td>
</tr>
<tr>
<td>• Moving 3,700 volumes of state codes from the third floor to the second floor</td>
</tr>
<tr>
<td>• Shifting over 25,000 linear feet of materials throughout the collection</td>
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</table>

As Evening Circulation Assistant Supervisor Charity Braceros said, “I don’t think there is a book in this library that I haven’t shifted.”
The law library received a substantial donation of books to the Walkover Collection. This collection, named for popular law school professor and associate dean Andrew Walkover, who died in 1988, consists of books that Professor Walkover would have liked and recommended to others.

The new donation was a gift from the personal collection of Andy’s cousin, Mr. Richard Lutz, and his parents. Mr. Lutz made a special trip this past summer from his home in the United Kingdom to see the Walkover collection and to donate the new materials. More than 50 classic titles were added to the collection, reaffirming the law’s connection with great literature that defines our humanity and providing the law school community with a respite from legal study.

Another significant gift came from Mr. Barrie Althoff, a noted writer and speaker on legal ethics, discipline and professionalism, who donated his personal collection of Washington CLE and WSBA materials to the law library. Mr. Althoff formerly served as the Professional Counsel, Director of Lawyer Discipline and Chief Disciplinary Counsel for the Washington State Bar Association as well as Executive Director of the Washington Judicial Conduct Commission. This was Mr. Althoff’s second donation to Seattle University Law Library. More than 100 volumes were integrated with the Washington materials on the fourth floor of the library.
### Highlights

#### Bricks and Bytes Conference Participation

The Seattle University and University of Washington Law Schools hosted the sixth law school facilities conference sponsored by the American Bar Association’s Section of Legal Education and Admissions to the Bar on March 23-25. The Bricks and Bytes Conference was tailored to law school deans, faculty, librarians, architects and law school information technology professionals designing or renovating law school space. Several Seattle University School of Law staff and faculty gave presentations, including Law Library Director Kristin Cheney who shared her insights on how user and collection spaces work together. Conference attendees also toured the law school and law library facilities.

#### Successful Exhibits

The library showcased two main exhibits in the Dolliver Reading Room on the fourth floor. The Indian Law Exhibit introduced patrons to the status of Indian tribes, their special relationship with the government and the evolution of Indian law over time. Particular events covered included the Cherokee cases, 19th century relocation policies and self-determination in the 20th century.
Earlier in the year, the library marked the new term of the U.S. Supreme Court with an exhibit about the Court. This exhibit addressed the past, present and future of the Supreme Court, highlighting such issues as judicial review and constitutional interpretation, as well as the Senate confirmation process and the current members of the Court. Additional mini-exhibits on the 2nd floor of the library included the *Day in the Life of Law Librarians*, *Banned Books Week*, *United States Constitution Day*, *Study Aids* and *Do’s and Don’ts of the Library*.

Our second annual READ poster exhibit was a great success. Professors McClellan and Mitchell, Father Sundborg and Associate Dean Deming agreed to be READ poster celebrity faculty, posing with books that held special significance to them.

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**Faculty Development Presentation:**

(De)constructing Faculty Library Services

On April 7, 2006, as part of the Faculty Development’s *Food for the Mind* lecture series, Kerry Fitz-Gerald, Kelly Kunsch and Stephanie Wilson gave a presentation about faculty library services. Librarians discussed resources that support the scholarship process, including Citation 9, Berkeley Electronic Press and the Legal Scholarship Network. Librarians also talked about appropriate functions of librarians versus research assistants. The presentation was recorded and is available on the Media Law Video Server.
Reference and Research Services

The Reference and Research Services Department is responsible for liaison services to faculty and programs, staffing the reference desk and research instruction including lectures, tours, orientations, independent studies and research consultations. There are currently five experienced reference librarians on staff, with an additional reference librarian starting January 2007.

Kerry Fitz-Gerald
Reference Librarian
(206) 398-4223
fitzgk@seattleu.edu

Responsibilities: Provide research and reference assistance and instruction. Design and maintain library web site and web catalog interface.


Before coming to Seattle University, Kerry Fitz-Gerald was a reference librarian at the King County Law Library in Seattle. She is a member of the Washington State Bar Association, American Association of Law Libraries and Law Librarians of Puget Sound. She joined the faculty in 2002 and co-teaches International Legal Research, Advanced Legal Research and Legal Research Methods.

Kelly Kunsch
Reference Librarian
(206) 398-4090
kunsch@seattleu.edu

Responsibilities: Provide research and reference assistance and instruction. Manage and coordinate Westlaw, Lexis and CALI services within the law school.


Kelly Kunsch has taught legal research for more than two decades. He co-teaches Legal Research Methods and lectures for a variety of other classes and programs. He edited the four volume treatise, *Washington Practice: Methods of Practice* (for which he wrote numerous chapters) and co-authored the first two editions of *The Legal Writing Handbook*. He is also the author of several law review articles which have been cited by Washington courts and by federal courts and courts in other states as well. In college, he excelled in tennis; his unbeaten freshman season has never been duplicated at Gonzaga.
Bob Menanteaux
Reference Librarian
(206) 398-4160
arobertm@seattleu.edu

Responsibilities: Provide research and reference assistance and instruction; special expertise in foreign and international law. Federal government documents coordinator.


Bob Menanteaux, an information services librarian at Seattle University Law Library since 1978, has lectured and taught classes in a variety of areas, specializing in foreign, comparative and international law. He teaches international law research and has been active in the law school’s Jessup Moot Court program. He is a member of the American Association of Law Libraries, American Society for Information and Technology and the American Society of International Law.

Barbara Swatt Engstrom
Reference Librarian
(206) 398-4318
engstromb@seattleu.edu

Responsibilities: Provide research and reference assistance and instruction.


Prior to coming to Seattle University, Barbara Swatt Engstrom was a reference librarian and adjunct professor at the University of Utah College of Law. She taught basic and advanced legal research and was the director of the Library Faculty Research Assistance Program. She has also worked at the University of Washington’s Gallagher Law Library and currently serves as the Treasurer of Law Librarians of Puget Sound. Barbara Swatt Engstrom joined the faculty in 2005 and co-teaches Legal Research Methods.

Stephanie Wilson
Associate Librarian
(206) 398-4222
wilsons3@seattleu.edu

Responsibilities: Provide research and reference assistance and instruction. Select and maintain law library’s archival collections.


Stephanie Wilson was a staff attorney with the New York City Office of Legal Affairs and the Legal Aid Society Juvenile Rights Division, New York, and was a reference librarian at Willkie, Farr and Gallagher, New York. She joined the faculty in 2001 and co-teaches Advanced Legal Research and Legal Research Methods.
Reference and Research Services

With the law school’s emphasis on both scholarship and innovative teaching, the reference librarians were busier than ever. During the year, librarians worked closely with the Co-Directors of Faculty Development on a number of issues related to faculty scholarship and development. This collaboration culminated in the librarians presenting a workshop for faculty entitled “Deconstructing Faculty Library Services.” The library also prepared updated library service guides for all faculty which included updated maps and location information.

Liaison program

In its fifth year, the library’s liaison program continued to foster greater contact and collaboration between faculty and librarians. Each librarian worked with 15 to 20 faculty, acting as the faculty member’s primary contact person within the library. The liaison program consistently received high marks from the growing number of visiting faculty and scholars. Though the over 70 adjuncts were not assigned individual librarian liaisons, the library provided reference support for course preparation and instruction as detailed in the Adjunct Faculty Services Guide.

Librarians also served as liaisons to various co-curricular programs, including: ATJI, Center on Corporations, Law and Society, Law Review, SJSJ, ARC, LLM, Moot Court, ADR, Externships, Institute for Indian Estate Planning & Probate and CLE. As program liaisons, librarians collaborated with program administrators and students on their research needs. Librarians also worked with independent study students and faculty research assistants.
<table>
<thead>
<tr>
<th>Library Faculty Liaison Services</th>
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<tbody>
<tr>
<td><strong>Scholarly Support</strong></td>
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<tr>
<td>Librarians provide research support on a broad range of topics, including legal and non-legal information.</td>
</tr>
<tr>
<td><strong>Tailored Lectures/Research Guides</strong></td>
</tr>
<tr>
<td>Librarians provide in-class or in-library lectures and demonstrations on research techniques and materials in specific topical areas. Additionally, they can prepare web or print resource guides tailored to specific classes.</td>
</tr>
<tr>
<td><strong>Student Research &amp; Independent Study Consultations</strong></td>
</tr>
<tr>
<td>Librarians work with students doing independent studies, recommending sources and research strategies. Faculty teaching seminars on advanced topics and courses with writing projects often encourage their students to set up individual research consultations with a librarian to review research resources and strategies.</td>
</tr>
<tr>
<td><strong>Research Assistant Training</strong></td>
</tr>
<tr>
<td>Librarians train and work with RAs on effective research strategies and suggested resources.</td>
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<tr>
<td><strong>Current Awareness</strong></td>
</tr>
<tr>
<td>To aid faculty in keeping abreast of developments in particular areas, librarians recommend current awareness tools and set up regular electronic clip searches. Additionally, librarians run preemption checks to determine if others have published on a particular topic of interest. Librarians routinely apprise faculty of new materials (print or online) added to the collection and scan catalogs and bibliographies to inform faculty of important new literature and forthcoming publications.</td>
</tr>
<tr>
<td><strong>Course Preparation</strong></td>
</tr>
<tr>
<td>Librarians provide research support and background information for faculty developing new courses or updating existing courses. In preparation for new courses, librarians will review library resources and make suggestions for additions to the collection within budgetary parameters.</td>
</tr>
</tbody>
</table>
## Reference and Research Services

### Reference Assistance

During the academic year, the reference desk was staffed over 60 hours per week, including nights and weekends. Library patrons received quick information, in-depth research assistance and point-of-need teaching on legal and non-legal research techniques. In a typical day, the reference librarians responded to an average of 40 questions ranging from short answer queries, (e.g., identifying a certain resource in the collection or a particular judicial opinion) to longer research projects (e.g., legislative history, treaty research). While our primary patrons were Seattle University law students, faculty and staff, we received a number of questions from alumni, university patrons, affiliated users and local librarians.

### Teaching/Instruction

In 2005-06, librarians presented over 75 instructional sessions on a wide range of legal research topics. Librarians taught in a variety of ways: formal lectures, tours, orientations and one-on-one consultations. Kristin Cheney’s new Advanced Electronic Legal Research & Methodology debuted fall semester. In spring semester, over 60 students enrolled in the Legal Research Methods course.

### Instructional sessions taught by the librarians included:

- Advanced Electronic Research and Methodology
- Citator Research
- Cite Checking and Article Selection for Journals
- Corporate Acquisitions Research
- Legal Research Methods
- Legal Research Refresher for 2Ls
- Research Refresher for Judicial and Civil Externs
- International Human Rights Research
- International Sustainable Development Research
- Introduction to Comparative Law Research: Latin America
- LLM Research Training
- Public Health Law Research
- Securities Research
# Circulation, Interlibrary Loan (ILL) and Document Delivery Services

Circulation Services is an essential part of the library’s public services. Circulation personnel handle material check-out/return/renewal, course reserves, looseleaf filing, fines, interlibrary loan and document delivery. Four experienced staff members and approximately 30 student assistants provide over 100 hours per week of scheduled service desk hours.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contact Information</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charity Braceros</td>
<td>Circulation Assistant Supervisor (Evening)</td>
<td>(206) 398-4095 <a href="mailto:bracerosc@seattleu.edu">bracerosc@seattleu.edu</a></td>
<td>Assist patrons with circulation needs or directional questions. Maintain micromedia room and collections.</td>
</tr>
<tr>
<td>Susan Kezele</td>
<td>Circulation/DDC Supervisor</td>
<td>(206) 398-4227 <a href="mailto:skezele@seattleu.edu">skezele@seattleu.edu</a></td>
<td>Manage course reserve and interlibrary loans. Assist patrons with circulation needs or directional questions. Supervise Circulation Department and Document Delivery Center.</td>
</tr>
<tr>
<td>Greg Soejima</td>
<td>Library Evening Monitor</td>
<td>(206) 398-4230 <a href="mailto:soejimg@seattleu.edu">soejimg@seattleu.edu</a></td>
<td>Oversee/monitor Document Delivery Center during evening hours. Provide document delivery and related services. Supervise student employees.</td>
</tr>
<tr>
<td>Michael Zubitis</td>
<td>Circulation Assistant Supervisor (Day)</td>
<td>(206) 398-4228 <a href="mailto:mzubitis@seattleu.edu">mzubitis@seattleu.edu</a></td>
<td>Assist patrons with circulation needs or directional questions. Process overdue materials, collect fines, coordinate looseleaf filing. Assist with course reserve items and interlibrary loans. Supervise student assistants.</td>
</tr>
</tbody>
</table>
During the summer, ILL and circulation service points were temporarily relocated to a classroom and a temporary entrance to the library was created on the third floor. Additionally, five DDC printers, twelve student computer workstations, six public computer terminals, two photocopy machines, three sets of 3M security gates, circulation desk equipment and staff offices were packed and stored throughout the library. Charity Braceros and Michael Zubitis were instrumental in moving the Open and Closed Reserve book collections to the court level and then relocating them back to the second floor when the renovations were complete.

By the beginning of fall semester, the circulation service points were reopened. Patrons quickly became accustomed to the new layout and new study spaces. Students especially liked the self-check machine in the Reserve area, which allows them to check out materials without assistance from staff.

**Interlibrary Loan and Document Delivery**

The Circulation/ILL Department borrowed 1,180 items from other libraries on behalf of law students, faculty and staff and lent 480 items to other libraries. Students, faculty and staff appreciated the Summit service, which provides access to over 27 million books, DVDs and videotapes with a 2-3 business day turn around. Students liked the improved accessibility to printouts in the Document Delivery Center as well as the distributed computer terminals on the second floor of the library.
Technical and Acquisitions Services

Technical & Acquisitions Services is staffed by six individuals and is often described as the “engine room” of the library. This is the place where materials in all formats are ordered, received, cataloged, bound, processed, routed and claimed.

<table>
<thead>
<tr>
<th>Charlotte Anderson</th>
<th>Nancy Minton</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisitions Technician</td>
<td>Cataloger</td>
</tr>
<tr>
<td>(206) 398-4188</td>
<td>(206) 398-4187</td>
</tr>
<tr>
<td><a href="mailto:cpardons@seattleu.edu">cpardons@seattleu.edu</a></td>
<td><a href="mailto:nminton@seattleu.edu">nminton@seattleu.edu</a></td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Jane Grossman</th>
<th>Kara Phillips</th>
</tr>
</thead>
<tbody>
<tr>
<td>Serials/Acquisitions Technician</td>
<td>Collection Development Librarian/Associate Director</td>
</tr>
<tr>
<td>(206) 398-4189</td>
<td>(206) 398-4093</td>
</tr>
<tr>
<td><a href="mailto:grossman@seattleu.edu">grossman@seattleu.edu</a></td>
<td><a href="mailto:phillips@seattleu.edu">phillips@seattleu.edu</a></td>
</tr>
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</table>

Responsibilities: Review and prepare serials invoices for payment. Check in, route and claim serials. Assist in maintenance of online catalog.

Responsibilities: Manage and direct library services in the absence of Library Director. Administer library acquisitions, budget and collection development.

<table>
<thead>
<tr>
<th>Kent Milunovich</th>
<th>Faculty Profile: B.A. magna cum laude</th>
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<tbody>
<tr>
<td>Systems/Technical Services Librarian</td>
<td></td>
</tr>
<tr>
<td>(206) 398-4094</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:milunovichk@seattleu.edu">milunovichk@seattleu.edu</a></td>
<td></td>
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</table>

Responsibilities: Create original cataloging. Serve as system administrator and database manager of the library’s online catalog. Supervise cataloging, serials check in, binding and material processing of new library materials.

Kent Milunovich served as reference librarian and technical services librarian at the Washoe County Law Library in Reno, Nevada. He has published articles in various journals, including the Law Library Journal and the Journal of the Patent and Trademark Office Society. He joined the faculty in 2001.

Technical and Acquisitions Services

Donna Turner
Bindery Specialist
(206) 398-4190
dturner@seattleu.edu


Kara Phillips has worked as a librarian for the Washington State Attorney General’s Office, Washington State Department of Retirement Systems, Gallagher Law Library East Asian Law Department and Lane Powell Spears Lubersky. Recipient of a Blakemore Fellowship, she studied Mandarin Chinese at the Stanford Center in Taipei, Taiwan. She joined the faculty in 1997.

Renovation Activities

During the year, in addition to performing all of their regular functions, Technical Services personnel were actively involved in the library renovation. When the Open Reserve and classified Reference collections were temporarily moved to the court level, technical services personnel added notes to catalog records, indicating that the books were in an interim location for the summer. Post-renovation, the Technical Services Department changed the location codes for all the material formerly in the classified Reference, Open Reserve and Closed Reserve collections to their new location in Reserve. A crew of staff and students physically relabeled and reprocessed thousands of volumes in the new Reserve collection.

Because the renovations resulted in an overall decrease in shelving space, the Acquisitions Department spent much of the year reviewing material housed in the Reserve and Reference collections for relocation or discard. Nearly 6,000 volumes were moved to remote storage. Of the items permanently withdrawn from the collection, many found homes with other libraries, foreign law schools and our patrons.
The Acquisitions Department purchased and acquired materials in a variety of formats to support the instructional and research needs of the law school and law library patrons. The Department ordered and received almost 700 new titles, with an average four week delivery time. In light of the annual 10% to 15% publisher price increases, resource purchases and renewals were carefully scrutinized. The Seattle University Law Library Collection Development Policy provided guidance in maintaining the law library’s information resources.

To Find Out About New Library Resources, check out our:
- New Acquisitions List
- New & Notable column in the Library Newsletter,
- Online catalog,
- New Books Shelf (near the reference desk on the second floor of the library)

Technical Services personnel continued to enhance the catalog by adding more tables of contents and book jacket notes through Blackwell’s Table of Contents Enrichment Services. There are now a total of 2,022 tables of contents and 1,102 book jacket notes in the catalog. They also expanded catalog access to electronic materials by adding over 1,550 links and web addresses for those titles that the library has in print, that are also available via the Internet.
## Administration and Fiscal Operations

The Administrative Department handles library operations, personnel and marketing as well as finance and budgeting. The law library is administered by Law Library Director Kristin Cheney, with assistance from Jane Draney, Administrative Assistant and Kara Phillips, Collection Development Librarian/Associate Director.

<table>
<thead>
<tr>
<th>Kristin Cheney</th>
<th>Jane Draney</th>
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<tbody>
<tr>
<td><strong>Library Director</strong></td>
<td><strong>Administrative Assistant</strong></td>
</tr>
<tr>
<td>(206) 398-4091</td>
<td>(206) 398-4089</td>
</tr>
<tr>
<td><a href="mailto:kcheney@seattleu.edu">kcheney@seattleu.edu</a></td>
<td><a href="mailto:jdraney@seattleu.edu">jdraney@seattleu.edu</a></td>
</tr>
</tbody>
</table>

Responsibilities: Administer library operations, planning and budget; supervise library personnel.


After serving as a prosecuting attorney in Pierce and Kitsap counties, Kristin Cheney returned to academia as a reference librarian/senior reference librarian at Boston University School of Law from 1987-92, where she also was an adjunct professor in legal writing from 1988-92. Subsequently she became the Assistant Director for Public and Educational Services at the University of Texas School of Law from 1992-94. She joined the Seattle University School of Law as Associate Library Director in 1994 and was appointed Law Library Director in 2001. Kristin Cheney has taught various research courses at the law school since 1995.

Administration and Fiscal Operations

This year, the Administrative Department oversaw the second and third floor renovations which required managing a variety of projects and timelines, numerous meetings with architects, collaboration with the law school administration, university purchasing and facilities and constant communication with library constituencies. Numerous web- and print-based library guides were revised to reflect new locations and service points. The Administrative Department also coordinated the successful recruitment of a new reference librarian.

Fiscal Operations and Budget

In the last several years, the law library has been fortunate to receive consistent increases in its materials budget. Despite the consistency in budget allocations, it remains difficult to keep pace with the 10% to 15% annual inflation in the cost of legal publications.

In fiscal year 2005-06, the law library materials budget was $1,068,480. The majority of this (91%) was allocated to keeping our existing resources current. Maintaining and updating periodicals, reporters, statutes, looseleaf services, and materials with supplementation and pocket parts accounted for 69% of the total materials budget, while continuing investments in online resources such as Westlaw, Lexis, CALI, BNA and other databases accounted for an additional 22%.

Library Materials Expenditures 2005-2006

- Serials/Continuations: 69%
- Electronic Resources: 22%
- Monographs: 8%
- Other: 1%
The library has been fortunate to retain personnel with significant years of experience while recruiting newer staff with a variety of skills and backgrounds. This diverse mix provides a great pool of talent on whom we rely to provide exceptional library service.

**Did you know?**

Bob Menanteaux, Susan Kezele, Nancy Minton, Donna Turner, Kelly Kunsch and Michael Zubitis represent 130 years of library experience at Seattle University Law Library!

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Here are some of the reasons why Seattle University Law Library personnel enjoy working in the library field:

- **Bob** - I like libraries for what goes on inside them. Technology notwithstanding, libraries are still the modern agora, a meeting place for the exchange of ideas. A chance get-together with a colleague or student can be just the antidote a busy day requires.

- **Donna** - Before I started working in the law library, the only lawyer I knew was Perry Mason. Although I live in Tacoma, I had never noticed Tacoma had a law school right in the heart of downtown. Was I in for a surprise! What I’ve learned about law students, legal education, lawyers and the legal profession has been quite astonishing. I guess you could say that working here has furthered my education.

- **Greg** - I understand what the students have to go through to survive law school, I see them nurture jurisprudence like taking care of a baby 24 hours, 7 days a week. It’s an honor to be a small link in the chain, to help them with all that they have on their plate.

- **Jane G.** - I originally entered the library field hoping to read delightful books to groups of children. Imagine my surprise to discover law students did not have time for story hour.

- **Kelly** - I thought it would be less demanding than working at a law firm. I was wrong.

- **Michael** - Having worked with librarians and library staff in libraries at college, Tacoma Public and here at S.U., I’ve realized what wonderful, interesting and ‘quirky’ people they are....I feel I fit in.
Personnel

Professional Development and Training

Continuing education is essential due to the specialized and evolving nature of library services and the heavy reliance on technology in the library environment. The 2005-2006 professional development budget enabled each librarian to participate in one national conference or workshop, leaving very little funding for staff development or training in specialized areas (e.g. international law, archives, digitization, etc...). Nonetheless, by encouraging staff to speak at conferences and to consider lower cost on-campus, online, local and regional conferences, the library was able to fund some professional development for most library personnel.

Conferences attended included:

- American Association of Law Libraries Annual Meeting
- American Society of International Law Meeting
- Innovative Users Group Conference
- International Canadian Studies Institute Fellowship
- Internet Librarian Conference
- Northwest ILL Conference
- Northwest Innovative Users Group Conference
- OCLC Western Service Annual Members' Meeting
- Western Pacific Chapter of the American Library Association Conference

Service to the Law School, Campus and Community

Library personnel were also involved in the law school, campus and legal community:

- ABA site inspection team member for Whittier Law School
- ATJI Hague Convention, Beagle Aid and Real Change projects
- Choices Conference
- Law School Budget Committee
- Law School Curriculum Committee
- Law School Faculty Development Program
- Law School Gender and Justice Commission Task Force
- Law School International & Comparative Law Programs
- Law School Moot Court/Trial Competitions/ADR Committee
- Law School Strategic Planning Committee
- Law School Technology Committee
- Seattle Journal for Social Justice Advisory Board
- Seattle University Anti-Sweatshop Committee
- Seattle University Committee for Librarian Evaluation and Promotion
- Seattle University Law Review Advisory Board
- Statewide Library Marketing Initiative Advisory Committee, Washington State Libraries
Library personnel participated in the following organizations:

- American Association of Law Libraries
- American Association of Law Schools
- American Bar Association
- American Library Association
- American Society for Information Science and Technology
- American Society of International Law
- Bibliographic Center for Research
- Center for Computer Assisted Legal Instruction
- Conference of Law Libraries of the Association of Jesuit Colleges and Universities
- Innovative Users Group and Innovative Law Users Group
- Law Librarians of Puget Sound
- Libraries Very Interested in Sharing
- OCLC Online Computer Library Center
- On-Line Audiovisual Catalogers
- Orbis Cascade Alliance of Libraries
- New England Law Library Consortium
- Washington Library Association
- Washington State Bar Association
- Western Pacific Chapter of the American Association of Law Libraries
In 1971, the University of Puget Sound Board of Trustees voted to establish a school of law. The newly appointed dean rented facilities in a South Tacoma business park and hired the law library’s first Director, Anita Steele, to build a 50,000-volume library from scratch. On September 5, 1972, 427 students arrived for the first day of classes at this fledgling school. In academic year 1974-75, the law school enrolled 875 students (275 of whom were evening students) and employed 17 full-time faculty. The law library had five professional librarians, 425 study seats and 70,000 volumes. The nucleus of the original library collection was formed by a donation from the law collection of the old Puget Sound Bank in the early 1970s and was further augmented by the personal law collection of Federal Judge George Boldt upon his retirement in the late 1970s. A description of the South Tacoma Library states that it “features an imaginative arrangement of stacks and carrels and an extensive microform collection with reading facilities.” Apparently, it also boasted a “Smoker’s Reading Room” which housed a second copy of the National Reporter System.

In 1980, the law school and law library moved to the new nine-million dollar Norton Clapp Law Center in downtown Tacoma “on a beautifully landscaped urban plaza surrounded by historic buildings.” In addition to the law school and law library, the Norton Clapp Law Center also housed the Washington State Court of Appeals, a model legal clinic, public law offices, including those of the State Attorney General and local government programs, a continuing legal education program and office space for lease by private attorneys. As the building was formerly the Rhodes Department Store, the library boasted an escalator (useful for transporting books up and down) as well as a secret safe (rumor has it that the exam blue books were stored there). By this time, the law library’s collection had grown to 140,000 volumes and included three sets of the National Reporter System as well as a single WESTLAW terminal for computer-assisted legal research.

In November 1993, Seattle University and University of Puget Sound announced an agreement to transfer sponsorship of the two-decades-old law school to Seattle University and to relocate the school to its Capitol Hill campus. In 1998, the founding Library Director Anita Steele retired and Associate Director Kristin Cheney took her place. Under Ms. Cheney’s direction, in September of 1999, the law library moved its entire print and extensive microfiche collection into the newly built Sullivan Hall located on 12th and Columbia on the eastern edge of the S.U. campus.

Not quite 18 months later, the Seattle University Law Library faced a major setback on March 1, 2001 when a severe earthquake hit Seattle. Books on the third and fourth floors of the library were in complete disarray. Law school and library personnel worked together to
place materials back on the shelves. It took several weeks of shelf reading and reorganization to put the materials back in proper call number order.

Today, the Seattle University Law Library houses over 350,000 volumes and volume equivalents and contains over 73,000 separate titles. Primary library service centers - the circulation desk, reference desk and the Document Delivery Center are located on the second floor of the library as are the majority of the reference librarian offices. The Administrative and Technical Services Departments are located on the third floor of the library. A unique collection of artwork is distributed throughout the library and can be viewed on the Sullivan Hall Building Tour at: http://www.law.seattleu.edu/buildingtour. The distinctive fabric artwork, *Salmon Struggle Upstream* by artist Lynn DiNino, a gift from Senator Henry M. Jackson which graced the law school entrance in Tacoma, was carefully restored by a textile conservator and is now located in the library conference room.
History, Stats and Facts

Stats and Facts

Did you know?

- The most popular title in the collection: Gilbert’s on Property (1,067 check outs since spring of 2002).
- The title that goes missing the most: Gilbert’s on Property (replaced 3 times since April 2005).
- The smallest book in the collection: A Uniform System of Citation, 1926 (this tiny 26 page book is 14 cm. long; 9 cm. wide and was placed in a special box to secure it).
- The largest book in the collection: Art & the Law (measuring 43 cm. long, 29 cm. wide).
- The book with the most pages: Remington’s Compiled Statutes of Washington Annotated, 1922, with over 3,500 pages of dense text.
- The library’s extensive Microfiche Collection is 973 feet long and contained in 25 cabinets with over 250 drawers. The collection weighs almost 6,000 pounds and the Micromedia room was specially built to support its weight.
- The library is open 119 hours per week and reference services are available 61 hours per week.

Materials General (as reported to the ABA in Fall 2006)

<table>
<thead>
<tr>
<th>Category</th>
<th>Quantity</th>
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<tbody>
<tr>
<td>Book Titles</td>
<td>47,949</td>
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<tr>
<td>Microform Titles</td>
<td>31,374</td>
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<tr>
<td>Non-Book Titles (audio, video, CD-ROM, etc…)</td>
<td>2,551</td>
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<tr>
<td><strong>Total Titles</strong></td>
<td><strong>81,874</strong></td>
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<tr>
<td>Active Serial Titles</td>
<td>2,930</td>
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<tr>
<td>Active Serial Subscriptions</td>
<td>2,768</td>
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<tr>
<td>Non-Microform Volumes</td>
<td>159,164</td>
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<tr>
<td>Microform Volume Equivalents</td>
<td>200,118</td>
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<tr>
<td><strong>Total Volumes and Volume Equivalents</strong></td>
<td><strong>359,282</strong></td>
</tr>
</tbody>
</table>

Percentage of Items Selected as a Federal Depository 13.36%
History, Stats and Facts

Selected Collections (as of August 2006)

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<thead>
<tr>
<th>Collection</th>
<th>Titles</th>
<th>Volumes</th>
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</thead>
<tbody>
<tr>
<td>Treatise</td>
<td>38,424</td>
<td>63,438</td>
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<tr>
<td>Reference</td>
<td>218</td>
<td>4,196</td>
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<tr>
<td>Court Periodicals</td>
<td>1,572</td>
<td>29,316</td>
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<tr>
<td>Court Unbound Periodicals</td>
<td>861</td>
<td>3,521</td>
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<tr>
<td>Open Reserve Course Material File Folders</td>
<td>442</td>
<td>909</td>
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<tr>
<td>Reserve Books</td>
<td>2,026</td>
<td>7,754</td>
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<tr>
<td>Reserve Videos</td>
<td>349</td>
<td>828</td>
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<tr>
<td>Walkover</td>
<td>171</td>
<td>176</td>
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Physical Characteristics (as reported to the ABA in Fall 2006)

<table>
<thead>
<tr>
<th>Characteristic</th>
<th>Quantity</th>
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</thead>
<tbody>
<tr>
<td>Library (Square Feet)</td>
<td>30,169</td>
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<tr>
<td>Total Shelving (Linear Feet)</td>
<td>39,289</td>
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<tr>
<td>Public Compact Shelving (Linear Feet)</td>
<td>14,496</td>
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<tr>
<td>Non-Public Compact Shelving (Linear Feet)</td>
<td>3,792</td>
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<tr>
<td>Carrels</td>
<td>138</td>
</tr>
<tr>
<td>Seating (Non-Carrel)</td>
<td>272</td>
</tr>
<tr>
<td>Microform Reader Printers</td>
<td>2</td>
</tr>
<tr>
<td>Video Players</td>
<td>3</td>
</tr>
</tbody>
</table>
AMERICAN JUSTICE THROUGH IMMIGRANTS’ EYES

America prides itself as being a nation of immigrants and a safe harbor for refugees fleeing persecution. As befits a nation settled and built by immigrants, guarantees of fairness and due process have long been important features of our nation’s immigration policy. In 1996 sweeping changes to our nation’s immigration laws were enacted that severely eroded the legal protections afforded to foreign-born residents. As a result of these changes, thousands of immigrants and asylum seekers today are detained without bond, deported without hearings, disallowed discretionary relief, restricted in their access to counsel, and barred from appealing to the courts. This exhibit provides a rare glimpse inside facilities where men, women and even children are detained by the Department of Homeland Security Bureau of Immigration and Customs Enforcement (formerly the Immigration and Naturalization Service) while it presses for their deportation, often to places they have not known since childhood or where they may face persecution or even death.

* * * * *

The government detains more than 200,000 men, women and children annually on immigration charges, representing the fastest growing segment of the U.S. incarcerated population. The dramatic rise in immigration detention is attributable to statutory changes that require the agency to detain a vast number of people without bond even if they are not flight risks and do not pose a threat to the public. About 55 percent of these detainees are incarcerated in local, county or state jails, where they may be housed and subject to the same conditions as inmates facing criminal charges or serving criminal sentences. They are not, however, criminal inmates: they are “administrative detainees” being held for civil immigration proceedings. Notwithstanding the distinction, they are denied their liberty and separated
from their families, their children are traumatized, and their spouses often need second jobs to pay for lawyers and to make ends meet. Detention also makes it difficult to access legal representation and prepare their cases. As a result, an estimated 90% of detainees go unrepresented in their often compelling claims for asylum or other immigration relief. Even children who are sent to the United States alone are often confined with juvenile offenders and in some cases with adults, because the government lacks suitable shelters or foster care placements.

* * * * *

Seldom do the true stories of immigration detainees come out - sequestered in jails they lose their voices, their rights and their hopes. With an Open Society Institute fellowship, photojournalist Steven Rubin was granted a rare opportunity to go behind the locked doors. This exhibition begins to put a face on their staggeringly large numbers and aims to make their situation and acute needs for pro bono representation and policy changes more real.

_American Bar Association Commission on Immigration Policy, Practice & Pro Bono_